

VILLAGE HALL MINUTES

Monday, 13 March. 2023

Introductions and Apologies for absence:

Present: Paul Roebuck, Anne Roebuck, Graham Hall, Jo Danischewsky, Fred Strickland-Constable, Roy O'Shaughnessy, Elin Hullis

- **Apologies:** Mark Mirfin; Louise Daly

Minutes – Minutes 16/1/23 were approved.

Matters Arising

- Wi-Fi at the VH – Sloe Motion had offered to share their Wi-Fi, but the signal would not be strong enough on examination, and security was a concern. **AGREED** to discard this option; thank Sloe Motion.
- Entrance doors to the VH – The catch has been mended; a special thank you to Keith for his work.
- File cabinet – the dividers in the drawers need to be removed; two keys were cut but have not worked; the Treasurer now holds the original key; the file cabinet is required to keep confidential files.
- Village Hall and Parish Council cooperation – see below
- Maintenance – the grass will be cut and the fence painted when the weather allows.
- Treasurer - the past Treasurer (Tony) has resigned) and his keys were passed on to Elin, the new Treasurer.
- Chair – the role is vacant whilst an interim Chair is sought. Once an Interim is in place, a permanent Chair will be recruited. Jo happy to chair the next meeting.
- Charity Commission – Jo will update the Charity Commission on the various changes to the board and ensure the correct information is filed – this includes adding Graham and Elin and taking off ex-members.

Bank Account

After discussion, it was agreed to switch the bank account to the Co-op if the business account offered allowed for two signature cheque requirements. The Treasurer and Secretary would be the first and second signatures. The old account could be run down to zero. Fred, and another signatory would authorise the transfer if and when required. The past Chair may be asked to sign the transfer documents if required.

ACTION: The Village Hall board members approved transferring the business bank account from **Yorkshire Bank** to The Cooperative Bank. The Treasurer was authorised to proceed with immediate effect.

Lettings Update

There are currently limited regular bookings– the: Toddler Group and the Parish Council. **AGREED:** to publicise the availability of the VH for rental.

Litter Pick – This was a successful event with over forty people present and 42 bags of rubbish collected. Thank you to Louise and Ed for organising, bag pick up and hosting the delicious tea in Barton. Another special thank you to Becky Capstick for organising and providing coffee and cake at Pear Tree in Harton.

Future Events

- | | |
|-------------|---|
| 17 March | Pop-Up Pub - A special thanks to Paul and Anne for leading |
| 31 March | Table top sale - Organised by Fiona LeMasurier £15 per table, ten tables sold, refreshments will be available. Cake donations welcome ! Jo to further advertise. |
| 19-20 April | Sloe Motion event – the new commercial rate of £15 per hour to be discounted.
Anne to let Sloe Motion know |
| 8 May | Coronation – Event being planned – possibly an afternoon “Cake-Off ‘ on Monday 8th May. |
| 12 May | Wine Tasting POSTPONED - Louise will liaise re a different date |
| 16 June | Himalayan Balsam – invasive flower pulling up – village volunteers – drinks afterwards in the VH – early evening. Fred and Jo to lead, confirm arrangements at May meeting. |
| TBD | Star Gazing – PENDING – RO |
| TBD | Sloe Motion have offered a tasting. Probably best for autumn. |
| TBD | Police Protect and Prevent Cyber Crime session - JD to investigate |

Note: to rent a movie for a Film Night would cost £90

Cleaning Rota for the Village Hall

The volunteer cleaners are doing an excellent job – the schedule is flexible - cleaners are encouraged to clean the Loos plus one other area.

Website – AGREED: to keep the current website, branding and logo. Special thanks to Graham and Rob for the review.

- Assistance from some Sixth Form students will be sought
- List all associated villages on the website
- Remove the Lottery – 100 Club
- Jo and Graham to liaise to pass management of mailing list to Graham
- Use Village Hall emails rather than personal ones
- Review website pages
- Update the trustee section
- Request photographs from families in the village of past village life
- Place the ad for a Chair on the front page of the website and a request for volunteers
- Attempt to drive traffic to the website
- Place links on the website to local pubs, vendors etc., but do not endorse

Security – Keys – The new ones still unreliable. Anne has one. Elin to check if she has the other. Padlock may need to be used on the drinks cupboard

Pop-Up Pub on 17 March

- There will be wine, beer, gin and tonic, and soft drinks available
- The license will be displayed at the hall, or that of a lead person, who should keep the licence secure in case needed for inspection.
- The event will be between 7-10 pm
- 5-6 standard indoor lights are needed with an extension cord
- A £100 float is authorised for the evening
- A set-up and clean-up crew are required – names given to Anne.
- 5-10 packs of ice will be purchased for the event

A brief discussion occurred on the A-boards used effectively in BLW and Harton. It was also suggested that a feedback form be available at future events.

BLWPC

It was agreed to share updates, minutes, and key dates with the PC and vice versa. In addition, the websites will be linked.

Forward Planning/AOB

Consider buying a yearly alcohol licence as could be less expensive than a series of temporary ones

It was agreed that the following needed to be organised, displayed and filed appropriately – either as hard copies or as an archived electronic record:

- Corporate and Archived records
- Frame key Photographs and Records
- Previous campaigns to raise funds for the Village Hall
- Old photos and posters
- Finance records

Next meeting dates:

27 March – Coronation Planning – 6 pm – at Elin’s house, Kevrill, Barton Hill

Thursday 18 May, 7 pm Village Hall Committee Meeting at the Village Hall

There being no other business, the meeting was closed.

Respectfully submitted

Roy O’Shaughnessy